The Virginia Department of Education announces the following  
**PARENT WORKSHOP OPPORTUNITY**

# Functional Behavioral Assessments (FBA) and Behavior Intervention Plans (BIP)

## What Parents/Advocates Need to Understand About This Process

This training we will focus on the Virginia Department of Education (VDOE) *Guidelines for Conducting a Functional Behavioral Assessment and Developing Effective Positive Behavior Intervention Plans*. Participants will discuss the regulatory aspects and best practices as they apply to this federal and state mandated process. Emphasis will be placed on developing, monitoring, and evaluating the effectiveness of a BIP. There will also be time for participants to ask questions.

# And

# Section 504

## What Parents/Advocates Need to Know

This training will provide parents with general information and resources related to the Section 504 process. There will be a discussion on the regulatory requirements, the interface of Section 504 and the *Individuals with Disabilities Education Improvement Act* (IDEA 2004), and a question and answer session. Participants will receive contact information for resolving disputes related to the Section 504 process.

**Presented By**

**Henry J. “Hank” Millward, Jr., Ed.S.**

Director, Office of Specialized Education Facilities and Family Engagement

and

**Jonathan “Johnny” Harris**

Family Engagement Specialist, Office of Specialized Education Facilities and Family Engagement

The workshop will repeat at four locations across the Commonwealth. See below for specific dates and locations:

**Tidewater Area** - August 13, 2018 - Location:  Holiday Inn and Suites North Beach, 3900 Atlantic Avenue, Virginia Beach, Virginia 23451

**Richmond Area** - August 16, 2018 - Location:  Hilton Garden Inn Richmond Airport, 441 International Center Drive, Sandston, Virginia 23150.

**Roanoke Area** - September 5, 2918 - Location:  Holiday Inn Tanglewood, 4468 Starkey Road, Roanoke, Virginia 24018.

**Charlottesville Area** - September 6, 2018 - Double Tree by Hilton, 9900 Hilton Heights Road, Charlottesville, Virginia 22901.

**You will be able to select your preferred date during the registration process.**

The time for all of the training events is set between 10:00 a.m.–2 p.m.

**NOTE: On-site registration begins at 9:30 a.m. at each respective site.**

To register on-line for this workshop use the following web link:  
<https://www.surveymonkey.com/r/ParentFBA-BIPandSection504>

VDOE_h_colorLO

WHO SHOULD ATTEND

The FBA/BIP training is designed specifically for parents who have students who exhibit difficulties in managing their behavior at school.

The Section 504 training is designed to provide parents of children who have disabilities but are ineligible under IDEA 2004 criteria.

FEES and COST

There is no registration fee for this training.

A lunch will be provided.

REGISTRATION

Participants must pre-register for this training to facilitate meal arrangements.

Participants may register online at the web link noted in the notice to the left **or** by phone to the contact person indicated below.

The registration deadline is:

**One week before the selected training date.**

CONTACT INFO

Virginia Department of Education

101 North 14th Street  
Richmond, Virginia 23219

(804) 225-2095

ATTN: Renee Gray-Epps